

MINUTES
September 17-18, 2008
Pasco, WA

MEMBERS PRESENT: Terry Bergeson Myra Johnson Ann Pulkkinen
Lori Blanchard Shannon Lawson Stephen Rushing
June Canty Dora Noble Jill Van Glubt
Gary Cohn Grant Pelesky Joyce Westgard (12)

MEMBERS ABSENT: Roger Erskine, Ted Howard II, Keith Hunziker (3)

STAFF PRESENT: Esther Baker, Pamela Cook, Mea Moore, Nasue Nishida,
Jennifer Wallace (5)

CALL TO ORDER

Chair Van Glubt called the meeting to order at 8:31 A.M.

ANNOUNCEMENTS

- Chair Van Glubt reminded the Board that the green laminated sheets guide the process related to discussion and action on TAB items.
- The evaluation forms continue to provide useful information and they have been changed from a five point scoring scale to a four point scoring scale.
- Tab 2 on the consent agenda has two changes members received in their folders.

MOTION was made by Myra Johnson and seconded by June Canty to accept the consent agenda.

MOTION carried.

TAB 5

REPORT ON ESD USE OF CERTIFICATION FEES FOR FY '08 AND A PROPOSAL FOR USE IN FY '09

David Kinnunen, Associate Director, Professional Education and Certification, OSPI

HISTORY AND REVIEW OF THE ACCOUNTING SYSTEM AND USE OF CERTIFICATION FEES BY THE PROFESSIONAL EDUCATION AND CERTIFICATION OFFICE

Corrine McGuigan, Assistant Superintendent, Professional Education and Certification, OSPI
JoLynn Berge, Federal Policy and Grant Administrator, OSPI

PROPOSED USE OF CERTIFICATION FEES BY PROFESSIONAL EDUCATION AND CERTIFICATION FOR PRESERVICE-RELATED ACTIVITIES FOR FY '09

Corrine McGuigan, Assistant Superintendent, Professional Education and Certification, OSPI

At the July PESB meeting, the Board learned that the information previously provided the Board about the status of certification fee reserve funds was not accurate and that in fact, a

reserve did not exist and probably had not existed for several years. Superintendent of Public Instruction, Terry Bergeson, discussed the situation and how she would work toward resolving it. She reiterated the importance of the work the Board performs and her commitment to assisting the Board in getting its work done. JoLynn Berge joined by conference phone and along with Ms. McGuigan and Mr. Kinnunen, provided a three part presentation:

1. Background and Context – The Recent History of Certification Fee Revenues and Expenditures
2. Budget Review – Review of FY '08 and Proposed FY '09 Budget
3. Future Needs – Reconsideration of Certification Fees: Use and Amounts

PUBLIC COMMENT

No public comment.

***MOTION** was made by Stephen Rushing and seconded by June Canty to accept the analysis of the expenditure report and approve the '08-'09 budget as proposed.*

DISCUSSION

Members of the Executive Committee (EC) commented that JoLynn Berge provided details of this issue at the last EC meeting and member's are satisfied that OSPI has a good handle on what happened and will stay on top of this issue in the future. The budget as presented reflects the reality of the situation and in the future, members will know of the activities of the budget. Members of the EC discussed the three important changes that OSPI has made to address this situation: 1) the accounting office at OSPI is a part of this process now whereas it wasn't before; 2) there is now coordination between all parties who touch the certification money; and 3) expenditures are now noted in the year for which they are made which was not the practice before.

***MOTION** carried.*

TAB 6

PRESENTATION / DISCUSSION: PRELIMINARY RECOMMENDATIONS FROM TASK FORCE FOCUSING ON ENSURING AN ADEQUATE SUPPLY OF WELL-QUALIFIED MATH AND SCIENCE TEACHERS

Jennifer Wallace, Executive Director, PESB

The 2008 legislature charged the PESB with submitting recommendations by December 1, 2008 related to meeting anticipated increased demand for math and science teachers. The PESB has assembled a Task Force, with broad stakeholder representation, to assist in reviewing current efforts underway and promising new approaches that need to be considered. Ms. Wallace stated that the task force had met once and will meet again on October 22nd. She explained that the task force would review analysis of current recruitment efforts and best practices in other states and contribute to consensus recommendations on needed next steps.

DISCUSSION

Members praised the quality of the group assembled to discuss this issue and the depth of the report from the first meeting. Outcomes from innovative programs need to be assessed to determine whether they would be a good return on investment. The importance and significance of pedagogy was discussed, and members expressed concern about programs that focus almost exclusively on subject matter expertise. Members discussed the issue of

access. Adequate compensation should be addressed. Seeking funds for scholarships or conditional loans based on completing the program may be helpful. The benefits of the retooling process needs to be more broadly disseminated. Members expressed concern for differential pay and felt loan forgiveness should be considered. Mentoring and induction programs for teachers are important in establishing connections that encourage people to stay in the teaching profession. Members discussed Teach for America (TFA) and their recruitment practices and retention record. More information is needed as to why people who go through the TFA program don't continue with teaching.

TAB 7

PROPOSED POLICY CHANGE: OUT-OF-STATE AND ONLINE PROGRAMS CONDUCTING FIELD EXPERIENCES IN WASHINGTON STATE

Jennifer Wallace, Executive Director, PESB

Many states are grappling with the issue of preparation programs approved in other states, but not approved in Washington, that are offering programs delivered online to individuals residing in Washington State. At the July meeting, the Board charged the Executive Committee with bringing to the September 2008 meeting a proposed policy framework which ensures out-of-state/online providers meet Washington State standards for the preparation of educators. Ms. Wallace discussed the policy implications related to this issue and the difficulty in providing access while ensuring quality. At the last Executive Committee meeting three key issues were discussed:

1. Field Placement Agreements – uniform requirement for both in-state and out-of-state institutions; and for all types of field placements
2. State Approval Requirements – out-of-state institutions conducting field experiences in Washington State would have a pseudo approval process that 1) required them to demonstrate how being approved to offer field placements in Washington State creates greater access or helps address shortage areas, so as not to exacerbate surpluses; and 2) would have annual data reporting requirements specified by the PESB.

Ms. Wallace provided examples of how other states are dealing with this issue. Moving toward this type of policy approach requires adequate time for communication about the new requirements to institutions and to Washington School Districts. It is impossible to completely enforce these requirements, so communications with districts is essential to help ensure candidates do not complete unapproved programs and become ineligible for certification.

PUBLIC COMMENT

Lucinda Young, Washington Education Association (WEA)

Ms. Young expressed appreciation for WEA's representation on the Math and Science Task Force. She discussed the challenges around recruiting teachers and believes the task force will be beneficial in providing guidance on this and many other issues.

Dennis Sterner, Dean School of Education, Whitworth University

Mr. Sterner expressed his appreciation for the work the Board has done related to the out-of-state and online issue and offered his support. He believes it is appropriate to have field placement agreements. He discussed the rules related to history and social studies tests and believes if a person passes the social studies exam it should also count as completion of the history exam since every competency for history is included in the social studies course. If a person only wants a history endorsement, they take the history test. He discussed exceptions in certain cases and believes OSPI should decide whether or not they should be considered.

Jeanne Harmon, Center for Strengthening the Teaching Profession (CSTP)

Ms. Harmon discussed the survey being conducted for undergraduate students and assured the Board that the CSTP is working with a research team at the University of Washington and surveying several public and private institutions to get a good picture of the recruitment situation.

TAB 8

PROPOSED LEGISLATIVE BUDGET AND POLICY REQUEST TO OFM AND GOVERNOR GREGOIRE FOR THE 2009 SESSION

Nasue Nishida, Legislative and Policy Coordinator, PESB

In July the Board worked in small groups to discuss conceptual ideas for the 2009 session that further the PESBs goals and ends policies. Staff took the Board's feedback and developed three budget and policy packages for the Board's review and approval. Ms. Nishida presented the three proposals:

1. Preparation Program Quality and Teacher Effectiveness
2. Educator Workforce Data System
3. Institutional Priority for Teacher Education Task Force

She requested the Board focus on substantive changes to these proposals and advised them that depending on the level of their feedback, they may choose to approve the proposals today or come back tomorrow to present the final versions.

PUBLIC COMMENT

Lucinda Young, Washington Education Association

Ms. Young discussed the work of the Basic Education Task Force and is hopeful some of their proposals will move into the legislature in January. She doesn't believe the legislature understands the process of becoming a teacher and WEA is encouraging the legislature to think about the process differently. WEA strongly supports alternative routes to certification as well as the PESB's three proposals and they will collaborate with the PESB during the next legislative session.

Jeanne Harmon, Center for Strengthening the Teaching Profession (CSTP)

Ms. Harman stated that the CSTP has been working on the data and induction issue for five years. They are willing to assist the PESB in any way they can.

Sheila Fox, Western Washington University

Ms. Fox believes the proposals are excellent and show real vision. She discussed continued professional development across a teacher's career. She believes continuity between the pre-service level and the professional certificate level is essential to the continuum of professional development.

MOTION was made by Ann Pulkkinen and seconded by Grant Pelesky to approve the proposed legislative budget and policy request to OFM and Governor Gregoire for the 2009 session and to add representatives from OSPI, a private higher education institution, a teacher and a principal to the composition of the Teacher Education Task Force and to consider the impact to future biennium budgets of the costs associated with training higher education preparation program faculty on administering evidence-based pedagogy assessment.

DISCUSSION

Members felt that the proposals were well thought out and reflect threads from previous discussions that provide meaningful steps for building the continuum of professional development.

***MOTION** carried.*

TAB 9

PRESENTATION / DISCUSSION / APPROVAL: BIENNIAL JOINT REPORT OF STATE BOARD OF EDUCATION AND PROFESSIONAL EDUCATOR STANDARDS BOARD

Jennifer Wallace, Executive Director, PESB

The legislation that reconstituted the State Board of Education (SBE) and provided the PESB with its current authority charged both Boards with submitting a joint report on October 15th of even-numbered years. Ms. Wallace explained that the State Board had not completed their part of the report and suggested that since this report is due before the Board meets again in November, the Executive Committee approve the report when it meets in October. She discussed the three areas of shared goals between both Boards: achievement, accountability and adequate system supports.

***MOTION** was made by June Canty and seconded by Joyce Westgard to accept the draft and move approval of the final report, including SBE portions of the report, to the executive committee.*

***MOTION** carried.*

DISCUSSION

Members discussed the importance of aligning the PESB and the SBE's goals as reflected in the joint report.

TAB 10

ACADEMIC AND EXPERIENCE REQUIREMENTS FOR CERTIFICATION: PROGRAM ADMINISTRATORS

Judy Smith, Program Specialist, Professional Education and Certification, OSPI

Ms Smith explained that this item is for discussion only and that the Board will be asked to adopt language to implement the proposed changes to WAC 181-79A-211 in November. The Professional Education and Certification (PEC) office believes the requirement that a candidate for a residency program administrator's certificate have experience in an instructional role with students was written in error. She explained that the program administrator certificate is designed for central office administrators, including business managers, who would probably not have experience in an instructional role with students.

DISCUSSION

Members discussed whether or not it makes sense for any of the program administrator designations to have a requisite of experience in classroom instruction. Concern was expressed for why these certificates exist and whether or not this area is justified. It was noted that this certificate is not required and it's strictly at the discretion of the school district whether or not to hire the teacher. Members were concerned about changing the WAC for business

administrators when the other people who hold these certificates should have an instructional history with children. Members questioned if this certificate improves student learning. The issue of pro cert for this certificate was discussed. Chair Van Glubt stated that the EC will discuss this issue at its next meeting and bring more information to the Board in November.

Meeting was recessed at 2:38 P.M.

September 18, 2008

MEMBERS PRESENT: Lori Blanchard Dora Noble Jill Van Glubt
June Canty Grant Pelesky Joyce Westgard (10)
Gary Cohn Ann Pulkkinen
Myra Johnson Stephen Rushing

MEMBERS ABSENT: Terry Bergeson (unrepresented), Roger Erskine, Ted Howard II, Keith Hunziker, Shannon Lawson (5)

STAFF PRESENT: Esther Baker, Pamela Cook, Nasue Nishida, Jennifer Wallace (4)

ANNOUNCEMENTS/MEMBER UPDATES

- Chair Van Glubt announced changes to the agenda based on events of the previous day.
- Sheila Fox provided an update on the State Board of Education (SBE), stating that the next meeting of the SBE will focus on issues represented in the joint report with the PESB to the Governor.
- Ann Pulkkinen announced that school social workers can now take the National Board examination and receive that recognition.

TAB 11

FY '08 EXPENDITURE AND FY '09 BUDGET REPORTS

Jennifer Wallace, Executive Director, PESB

PESB policy requires the Executive Director to present an annual budget report at the Board's September meeting that includes expenditures from the past fiscal year and projected budget for the incoming fiscal year. Ms. Wallace provided an overview of the budget.

DISCUSSION

Members discussed how the Governor's mandate for state agencies to cut expenses would affect our Board.

REVIEW REQUESTED CHANGES FROM 9/17/08 / APPROVE FINAL DRAFT:

- ✓ **BIENNIAL JOINT REPORT**
- ✓ **PROPOSED LEGISLATIVE BUDGET REQUESTS**

Jennifer Wallace, Executive Director, PESB

Since the Board approved the changes the day before, this item was removed from the agenda.

TAB 12

RECOMMENDATION FROM THE COMMITTEE TO EVALUATE PROPOSALS FOR THE DEVELOPMENT PHASE OF THE PROFESSIONAL CERTIFICATE PORTFOLIO OF EVIDENCE ASSESSMENT

Esther Baker, Program Director – Teacher Assessments

The 2007 & 2008 Legislatures enacted legislation that directed the PESB to set performance standards and develop, pilot and implement a uniform and externally administered professional level assessment. In mid-April an RFP was released for the assessment; however, the process was canceled because it would have resulted in unacceptably high candidate fees. On August 4, 2008 a new RFP was released to procure a consultant to assist with the development phase. Two proposals were received, one from Educational Service District 113/Stanford University and the other from Educational Testing Service (ETS). Ms. Baker identified the members of the ProCert Assessment Proposal Evaluation Committee and described the process used to review the RFPs. She introduced Katherine Bassett, Project Director, ETS. Ms. Bassett expressed her appreciation for the opportunity to be involved in the development phase of the professional certificate portfolio of evidence assessment.

MOTION was made by Joyce Westgard and seconded by Dora Noble to accept Educational Testing Service as the vendor to perform the development phase of the professional certificate portfolio of evidence assessment.

DISCUSSION

Members acknowledged the huge undertaking the process of reviewing the RFPs was and commended the committee members for their work. Members expressed support for this motion and discussed the process used to review the proposals. It was noted that a rubric was helpful and it was good to see it used in this process.

MOTION carried.

TAB 13

PRESENTATION / DISCUSSION: PESB GOAL 1

Jennifer Wallace, Executive Director, PESB

PESB Goal 1 relates to establishing a state-level system of assessing educator preparation program quality that will yield clear and meaningful data for the Board, other state policymakers and the public. A subcommittee of PESB members, staff and others has met twice to look at some specific aspects of that goal. Ms. Wallace presented the first report of this committee's work and discussed the key points that emerged from the subcommittee meetings. Topics include:

- Review of Other State Models
- Review of Washington's Current Practice
- Approval Decision Options and Criteria Related to Indicators

Ms. Canty discussed her involvement on the subcommittee and believes the work on the subcommittee will provide a deeper understanding of programs at institutions. Ms. Westgard discussed the importance of a data base collection system to align and track the different types of assessments that higher education institutions need to perform. She pointed out that members don't necessarily need to see an entire site visit report and that the professional judgment of the site visit team should be respected and honored.

DISCUSSION

Members discussed what a full site visit in one year would entail. The issue of high-performing indicators and corrective action was discussed. Members felt that an exemplary score should

be an indicator of high performing. Members support the goal of reducing paperwork and the time involved in filling out various forms. Members felt that a consumer looking for a greater level of detail about an institutions pass or no pass status should have access to that information.

TAB 14

UPDATE REPORT ON IMPLEMENTATION OF STANDARD V

Corrine McGuigan, Assistant Superintendent, Professional Education and Certification, OSPI

The timeline for implementation of Standard V adopted by the PESB included regular updates from PEC. Ms. McGuigan provided an update and addressed three issues:

1. Review of the goal of Standard V and the work to support it; Activities summary of past, present and future
2. The timing challenge: program design and approval of colleges and universities and the release of analyzed data from the pilot projects
3. The work of WACTE and the challenge of selecting a PPA – making decisions aligned with data.

DISCUSSION

Members expressed concern for how Standard V is being disseminated to the field. OSPI will work on a communication plan. OSPI is working through the ESDs and the work they are doing with their districts. The elementary school principals association is also working with districts to get information shared. Conferences that various groups hold are one way for information to be shared. Using technology would be a good way to disseminate the information as well.

TAB 15

REQUESTED FOLLOW-UP INFORMATION ON SPECIFIC PROGRAM REQUIREMENTS, BY PROGRAM, FOR THE PROFESSIONAL CERTIFICATE FOR TEACHERS

Mary Jo Larsen, Program Specialist, Professional Education and Certification, OSPI

As follow up to the July PESB meeting, the Board requested that PEC return with additional information. Specifically, the Board requested the PEC:

- Provide estimate of total cost associated with providing professional certificate program
- Provide written summary of individual teacher professional certificate program requirements/ components to determine the extent to which programs vary and the degree to which additional requirements have been added

Ms. McGuigan explained that the PEC has not yet been able to get the data the Board has requested to answer their questions. She apologized to the Board and assured them that information regarding the total cost of the ProCert program will be forthcoming. She stated that Ms. Larsen will present data on each institution and look more at the cost to the students rather than the cost to the institutions. Ms. Larsen discussed program requirements and described:

- Commonalities
- Differences
- Comparison of core requirements
- How variations developed

- Requirements over time
- Implications

DISCUSSION

Members stressed the importance of having all the information on the table regarding costs associated to colleges/universities to provide ProCert programs as well as the cost to candidates. Concern was expressed regarding the issue of access and the link between program design and program cost. Members discussed “open core” versus “core with requirements” difference among institutions and how the required elements of core by different institutions seem to vary. Members discussed the importance and level of institutional budget information necessary to assist them in the decision making process. Institutions need plenty of time to put this together and the information should be sent to administrators who understand and have access to that kind of information.

PUBLIC COMMENT

Jeanne Harmon, Center for Strengthening the Teaching Profession (CSTP)

Ms. Harmon discussed the importance of utilizing the resource of people in residency, Standard V and ProCert programs who understand evidence of student learning and how to facilitate the process of helping people reflect to get their best work about evidence of student learning on paper.

ADJOURN TO EXECUTIVE SESSION* / BREAK

*Under RCW 42.30.110, an executive session may be held for the purpose of receiving and evaluating complaints against public officers or employers; reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions or actual or potential agency litigation considering the sale or acquisition of real estate; and or/reviewing professional negotiations.”

The public portion of the meeting was adjourned at 11:45 A.M. so that members could evaluate the performance of the executive director.

EXECUTIVE SESSION: EXECUTIVE DIRECTOR ANNUAL EVALUATION

GP-10: Annual Planning Calendar

“August: Executive Committee conduct evaluation of Executive Director based on accomplishment or reasonable progress on Ends Policies and compliance with Executive Limitation Policies.”

GP-14: Board Committee Structure

“The Executive Committee shall also conduct an annual evaluation of the executive director by June 30 of each year, with a six month informal review and share the evaluations on a confidential basis with all members of the Board. Evaluation shall be based upon the accomplishment of the PESB’s objectives and goals as well as the director’s professional growth.”

RECONVENE / ADJOURN

Chair Van Glubt reconvened the meeting at 12:37 P.M. and called the public meeting back into order. The meeting was adjourned at 12:46 P.M.