



OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION  
 Professional Education and Certification  
 Old Capitol Building  
 PO BOX 47200  
 Olympia, WA 98504-7200  
 (360) 725-6320 TTY (360) 644-3631

**DUE DATE:**  
**July 31, 2006**

**RECEIVED OSPI**  
**JUL 31 2006**

**ESA PREPARATION PROGRAM ANNUAL REPORT FOR  
 July 1, 2005–June 30, 2006**

|  |  |   |                         |   |  |
|--|--|---|-------------------------|---|--|
| INSTITUTION<br><b>University of Washington</b> | ROLE<br><input type="checkbox"/> Counselor<br><input checked="" type="checkbox"/> Psych Worker<br><input type="checkbox"/> Soc | PREPARED BY<br><b>Janine Jones, PhD</b> | DATE<br><b>07/21/06</b> | TELEPHONE NUMBER<br><b>(206) 616-6370</b> | Professional Education<br>Email<br><b>jjones2@u.washington.edu</b> |
|--|--|---|-------------------------|---|--|

**I. EXECUTIVE SUMMARY**

The following information should be completed by the dean or director of education or his/her designee for each program.

Please respond to the following questions only. You may add other information/changes/highlights/activities on a separate sheet, if you wish.

For OSPI Use only

|  |  |  |
|--|--|--|
| 1. List PEAB recommendations and program responses to the recommendations.   | <b>Recommendation: to obtain a better understanding of the certification changes that are occurring within OSPI. There is a need to be at the front of the changes in order to make sure that the program is able to respond to student needs and prepare the students for not only residency certification, but also professional certification.</b><br><b>Program response: Janine Jones attended the 5 PEAB meeting to learn more about the changes and determine what role the training programs have in implementing the change. We also invited Connie Reichel to attend a PEAB meeting to help shed light on the current status. Result: the PEAB members and program are more informed about the direction and future of the professional certification standards.</b> |  |
| 2a. If your program had a site visit during 2005-2006, list the areas identified as "unacceptable" and/or recommendations made by the site visit team and include a summary of steps program has taken to respond to areas identified. Refer to your site visit report for those items.<br><br>OR<br>2b. If your program gave an update on last year's annual report but has made additional progress on correcting the areas listed as "unacceptable" or recommendations indicated in your site visit report, please give us an update. | Standard:<br>Section:<br>Response: The PEAB continues to document all recommendations in the minutes. The minutes also include clearly identified "action items" where follow up to the recommendations is easily tracked.<br><br>Standard:<br>Section:<br>Response:<br><br>Standard:  |  |

|  |  |  |
|--|--|--|
|  | Section:<br>Response:<br><br>Site Team Report Recommendation:<br>Response:<br><br>Site Team Report Recommendation:<br>Response:<br><br>Site Team Report Recommendation:<br>Response: |  |
| 3. Current PEAB Operating Procedures or Bylaws are on file:  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  |  |
| 4. PEAB annually reviews follow-up studies and placement records:  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  |  |
| 5. PEAB has reviewed all program approval standards at least once every five years? Standard(s) reviewed in the last year? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>Standard(s):<br>All 5 standards were reviewed in the 2003-2004 academic year                                  |  |
| 6. Indicate the number of persons enrolled in the program 9/1/04 – 8/31/05   | 24 students  |  |
| 7. Indicate the number of persons completing program 9/1/04 – 8/31/05  | 6 students   |  |
| 8. Make any corrections to AS126 form (Location of ESA Programs)   | <input type="checkbox"/> Corrections made on attached AS126 <input checked="" type="checkbox"/> AS126 is accurate as sent  |  |

If your PEAB membership is not in compliance with WAC 181-78A-209(1), please identify the deficiencies and how you plan to correct them.

II. PEAB Attendance and Membership

College/University  
(e.g. WSU)

ESA PEAB

Counselor     Psych     Soc Worker

| MEMBER'S NAME     | V=voting<br>N=nonvoting | ROLE<br>(e.g. counselor, psych, SSW,<br>principal) | ASSOCIATION<br>AFFILIATION<br>(e.g. WSCA, WASSW,<br>WSASP, AWSP, WEA) | REQUIRED MEETING DATES |               |               |               | ADDITIONAL<br>MEETING DATES |
|-------------------|-------------------------|--|---|------------------------|---------------|---------------|---------------|-----------------------------|
|                   |                         |  |   | Date<br>10/19          | Date<br>12/14 | Date<br>03/15 | Date<br>05/17 |                             |
| Lynn Boyle        | V                       | Teacher  | WEA   | X                      | X             | X             | 0             |                             |
| Justin Bush       | V                       | Student Rep.                                       | UW SchPsy Program   | X                      | 0             | 0             | X             |                             |
| Tom Delaney       | V                       | SchPsy   | WSASP   | X                      | X             | 0             | X             |                             |
| Stacey Gailey     | V                       | Asst. Principal                                    | AWSP  | 0                      | X             | 0             | 0             |                             |
| Marilyn Holm      | V                       | Administrator                                      | WASA  | X                      | 0             | X             | X             |                             |
| Janine Jones      | V                       | Executive PEAB Officer                             | UW SchPsy Core Faculty  | X                      | X             | X             | X             |                             |
| Jim Mazza         | V                       | Guest  | UW SchPsy Director/Core Faculty                                       | 0                      | X             | 0             | 0             |                             |
| Ruth Peckarsky    | V                       | Assistant Administrator                            | WASA  | X                      | X             | X             | X             |                             |
| Connie Reichel    | N                       | Guest  | OSPI  | 0                      | 0             | X             | 0             |                             |
| Tim Smith         | V                       | SchPsy   | WSASP   | X                      | 0             | X             | X             |                             |
| Scott Stage       | V                       | Guest  | UW SchPsy Core Faculty  | X                      | 0             | 0             | 0             |                             |
| Ginger VanRy      | V                       | SchPsy   | WSASP   | 0                      | X             | X             | X             |                             |
| Barbara Whitson   | V                       | SchPsy   | WSASP   | X                      | 0             | X             | X             |                             |
| Erwin Woehlbrandt | V                       | SchPsy   | WSASP   | X                      | X             | X             | X             |                             |
|                   |                         |  |   |                        |               |               |               |                             |
|                   |                         |  |   |                        |               |               |               |                             |
|                   |                         |  |   |                        |               |               |               |                             |

I certify (or declare) under penalty of perjury under the laws of the state of Washington that the Professional Education Advisory Board has seen, reviewed and approved this report.

Name:

*James J. AD*  
(Title)

Date:

*July 21, 2006*

**III. PEAB Financial Report Concerning Precertification Program Activities for July 1, 2005—June 30, 2006**

|   |   |
|---|---|
| COLLEGE/UNIVERSITY<br>(e.g., WSU) <b>UW</b> | ESA PEAB<br><i>School Psychology</i><br>(e.g., psych., couns., soc. wrk.) |
|---|---|

**CONTACT PEOPLE**

WAC 181-78A-261(2) An officially designated administrator is responsible for the management of operations and resources for the preparation program.

|  |   |
|--|---|
| <b>COLLEGE/UNIVERSITY PROGRAM PEAB ADMINISTRATOR</b>   |   |
| NAME<br>Janine Jones   |   |
| PREFERRED MAILING ADDRESS<br>University of Washington<br>Miller 322, Campus Box 353600<br>Seattle, WA 98195-3600 |   |
| E-MAIL ADDRESS<br>jjones2@u.washington.edu   |   |
| WORK TELEPHONE NUMBER<br>( 206 ) 616-6370  | HOME TELEPHONE NUMBER<br>( 206 ) 772-0725 |

If next year's PEAB administrator will be different, please complete the information below:

|  |   |
|--|---|
| <b>NEXT YEAR'S PROGRAM PEAB ADMINISTRATOR</b>  |   |
| NAME<br>Janine Jones   |   |
| PREFERRED MAILING ADDRESS<br>University of Washington<br>Miller 322, Campus Box 353600<br>Seattle, WA 98195-3600 |   |
| E-MAIL ADDRESS<br>jjones2@u.washington.edu   |   |
| WORK TELEPHONE NUMBER<br>( 206 ) 616-6370  | HOME TELEPHONE NUMBER<br>( 206 ) 772-0725 |

Fiscal Agent (must be a school district/educational service district or public college/university)

|   |                              |
|---|------------------------------|
| <b>FISCAL AGENT</b>   |                              |
| NAME<br>Roberta Hilton  |                              |
| PREFERRED MAILING ADDRESS<br>University of Washington<br>College of Education<br>222 Miller Hall, Box 353600<br>Seattle, WA 98195 |                              |
| E-MAIL ADDRESS<br>rhilton@u.washington.edu  |                              |
| WORK TELEPHONE NUMBER<br>( 206 ) 616-7856   | HOME TELEPHONE NUMBER<br>( ) |

If next year's fiscal agent will be different, please complete the information below:

|                                 |                              |
|---------------------------------|------------------------------|
| <b>NEXT YEAR'S FISCAL AGENT</b> |                              |
| NAME                            |                              |
| PREFERRED MAILING ADDRESS       |                              |
| E-MAIL ADDRESS                  |                              |
| WORK TELEPHONE NUMBER<br>( )    | HOME TELEPHONE NUMBER<br>( ) |

I certify (or declare) under penalty of perjury under the laws of the state of Washington that invoice payments were based on state per diem and allowable expenses and that the information in this annual financial report is true and correct.

Name: ROBERTA HILTON  
 (Dean or director of college/university program)

Date: 7/27/06

**IV. PEAB Financial Report (WAC 181-79A-131)**

|                                   |           |   |
|-----------------------------------|-----------|---|
| COLLEGE/UNIVERSITY<br>(e.g., WSU) | <u>UW</u> | ESA PEAB<br><i>School Psychology</i><br>(e.g., psych., couns., soc. wrk.) |
|-----------------------------------|-----------|---|

Please complete this PEAB financial report for last fiscal year (July 1, 2005, to June 30, 2006). The program PEAB administrator is responsible for keeping records of revenue received (grants from OSPI, etc.) and records of expenditures (which includes receipts for money spent). This information must be available if audited. If you have any questions, please call Debbie Stevens, Professional Education and Certification, at (360) 725-6328.

**1. REVENUE**

|  | DATE               | AMOUNT |
|--|--------------------|--------|
| Balance of PEAB funds in account (i.e., carryover) | July 1, 2005       | 283.89 |
| Basic Grants received 2005-06 fiscal year          | September 14, 2005 | 900    |
|  |                    |        |
| Other revenue (if applicable)                      |                    |        |

Add carryover and grants received

**TOTAL REVENUE**

**(a) 1183.89**

**2. EXPENDITURES**

**A. Meetings: (Basic Grant)**

Precertification funds are to be used for the required four PEAB meetings. All expenses claimed must be within the state's per diem. (Some PEABs keep a matrix that itemizes meeting expenses. If you attach such a matrix, you need only to put the total amount spent on meetings in box "b.")

Number of meetings held during the fiscal year 4

Number of members serving during the fiscal year 11

Total travel expenses for members to attend PEAB meetings (mileage is calculated at state approved rate, also include parking, ferry, etc.)

Refreshments (if applicable)

Operating Expenses (postage, printing, etc.)

Other (provide details on separate sheet of paper)

|  |        |
|--|--------|
|  | 536.25 |
|  | 396.42 |
|  | 39.84  |
|  | 284.17 |

**TOTAL EXPENDITURES FOR MEETINGS**

**(b) 1256.68**

**3. BALANCE**

Balance of PEAB funds in account on June 30, 2005 (subtract total expenditures line (b), from total revenue line (a)). Your balance on line (c) will be a carryover to the next fiscal period.

|            |
|------------|
| (c) -72.79 |
|------------|

- **Substitute Teacher Reimbursement**—Reimbursement to school districts for substitute teacher expenses should not be part of expenditures reported on this form. (For substitute reimbursement, submit Form SPI 605 to Professional Education and Certification **before** meetings and Form SPI F-720 to school district after meetings.)
- **Anticipated Expenditures**—If you anticipate that the expenditures for 2006-07 related to PEAB meetings will differ from your 2005-06 expenditures, please provide an amount and rationale for additional expenditures.

## LOCATION OF ESA PROGRAMS

| College or University   | Type of ESA   | "Main" Campus | Off "Main" Campus Sites             |
|---|---------------|---------------|-------------------------------------|
| Central Washington University   | Counselor     | Yes           |                                     |
|   | Psychologist  | Yes           |                                     |
| City University   | Counselor     | Yes           | Tacoma, Northgate, Vancouver (WA)   |
| Eastern Washington University   | Counselor     | Yes           |                                     |
|   | Psychologist  | Yes           |                                     |
|   | Social Worker | Yes           | Cheney, Everett, Spokane, Toppenish |
| Eastern Washington University/Washington State University (offered jointly) | Psychologist  | Yes           | Regional Program                    |
| Gonzaga University  | Counselor     | Yes           |                                     |
| Heritage University   | Counselor     |               | Wenatchee & Tri-Cities              |
| Saint Martin's College  | Counselor     | Yes           |                                     |
| Seattle Pacific University  | Counselor     | Yes           |                                     |
| Seattle University  | Counselor     | Yes           |                                     |
|   | Psychologist  | Yes           |                                     |
| University of Puget Sound   | Counselor     | Yes           |                                     |
| University of Washington  | Psychologist  | Yes           |                                     |
|   | Social Worker | Yes           |                                     |
| Walla Walla College   | Social Worker | Yes           |                                     |
| Washington State University   | Counselor     | Yes           | Tri-Cities                          |
| Western Washington University   | Counselor     | Yes           |                                     |
| Whitworth College   | Counselor     | Yes           |                                     |

as of: April 2005

Program information is subject to change. Please check with the college or university for possible updates and specific program information.

AS # 126

UNIVERSITY OF WASHINGTON  
SEATTLE, WASHINGTON 98195

*College of Education  
Office of the Dean*

TO: Debbie Stevens  
Professional Education and Certification  
Office of Superintendent of Public Instruction  
Olympia, WA 98504-7200

FROM: Roberta Hilton  
Director, Finance & Administration



RE: Other Expenditures  
05-06 School Psychology PEAB

DATE: July 27, 2006

Please note that the "other" expenditure category on the 05-06 School Psychology PEAB Financial Report includes \$284.17 in travel costs associated with Associate Professor Scott Stage's 8/25-8/26/05 travel to Pasco, WA to present School Psychology residency standards to OSPI. Professor Stage is the Director of the area of Educational Psychology's School Psychology program in the UW College of Education and was required by OSPI to present this information at the August 2005 meeting.

If you would like additional information, please contact me at 206-616-7856 or [rhilton@u.washington.edu](mailto:rhilton@u.washington.edu).