



OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION
 Professional Education and Certification
 Old Capitol Building
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DUE DATE:
 RECEIVED OSPI
 July 31, 2006

JUL 31 2006

Professional Education

**ESA PREPARATION PROGRAM ANNUAL REPORT FOR
 July 1, 2005–June 30, 2006**

INSTITUTION EWU	ROLE <input checked="" type="checkbox"/> Counselor <input type="checkbox"/> Psych <input type="checkbox"/> Soc Worker	PREPARED BY Maureen Schneider	DATE 6/16/06	TELEPHONE NUMBER (509) 623-4234	E-MAIL mschneider@ewu.edu
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I. EXECUTIVE SUMMARY

The following information should be completed by the dean or director of education or his/her designee for each program.

Please respond to the following questions only. You may add other information/changes/highlights/activities on a separate sheet, if you wish.

For OSPI Use only

<p>1. List PEAB recommendations and program responses to the recommendations.</p>	<p>a. The PEAB recommended that the School Law class be moved from the last semester of the program until a time earlier in their formation. In response, next year the School Law class will be taken at the beginning of the internship during the first quarter of the second year.</p> <p>b. The mentor program changes discussed the previous year were instituted and evaluated. The first year students were assigned a second year student as a mentor. The PEAB met with the first year students during the January meeting and discussed expectations from the field. The PEAB was very engaged with the second year students as the students completed their program including review of the research project and a portfolio review of the student with the mentor.</p> <p>c. There was extensive discussion regarding exit criteria. The PEAB recommended that the end of the year criteria be shifted from the research project to a more comprehensive evaluation of the portfolio which reflects the State's ESA Standards and Benchmarks. In response, each mentor met with the graduating student and completed a Portfolio oral exam that included information contained in the portfolio and discussion of the internship. Each student received a signed statement indicating that she had demonstrated skills and knowledge as required in the WAC's for certification. Next year the students will not be required to present the research project to the PEAB during the last meeting. The department will finalize a process with PEAB input that will reflect the more comprehensive information of the Standards and Benchmarks.</p> <p>d. Traditionally, the first year students were not placed into school practicum sites until third quarter of the first year. The PEAB recommended earlier placement; ideally, during second quarter. In response, the university developed skill criteria for the students to demonstrate. When the goal was reached, the students were able to start school placement in the middle of second quarter. This process will be refined next year as well.</p>	
<p>2a. If your program had a site visit during 2005-2006, list the areas identified as "unacceptable" and/or</p>	<p>Standard: N/A</p>	

<p>recommendations made by the site visit team and include a summary of steps program has taken to respond to areas identified. Refer to your site visit report for those items.</p> <p style="text-align: center;">OR</p> <p>2b. If your program gave an update on last year's annual report but has made additional progress on correcting the areas listed as "unacceptable" or recommendations indicated in your site visit report, please give us an update.</p>	<p>Section: Response: N/A</p> <p>Standard: Section: N/A Response:</p> <p>Standard: Section: Response:</p> <p>Standard: Section: Response:</p> <p>Site Team Report Recommendation: Response:</p> <p>Site Team Report Recommendation: Response:</p> <p>Site Team Report Recommendation: Response:</p>	
<p>3. Current PEAB Operating Procedures or Bylaws are on file:</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>4. PEAB annually reviews follow-up studies and placement records:</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>5. PEAB has reviewed all program approval standards at least once every five years? Standard(s) reviewed in the last year?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Standard(s): WAC 180-78A-270 Knowledge and Skills</p>	
<p>6. Indicate the number of persons enrolled in the program 9/1/04 – 8/31/05</p>	<p>20</p>	

7. Indicate the number of persons completing program 9/1/04 – 8/31/05	10	
8. Make any corrections to AS126 form (Location of ESA Programs)	<input type="checkbox"/> Corrections made on attached AS126 <input checked="" type="checkbox"/> AS126 is accurate as sent	

If your PEAB membership is not in compliance with WAC 181-78A-209(1), please identify the deficiencies and how you plan to correct them.

II. PEAB Attendance and Membership

College/University
(e.g. WSU)

Counselor Psych Soc Worker

MEMBER'S NAME	V=voting N=nonvoting	ROLE (e.g. counselor, psych, SSW, principal)	ASSOCIATION AFFILIATION (e.g. WSCA, WASSW, WSASP, AWSP, WEA)	REQUIRED MEETING DATES				ADDITIONAL MEETING DATES	
				Date 10/21	Date 1/13	Date 3/10	Date 5/19		
Maureen Schneider	V	Chair	EWU	X	X	X	X		
Laura Hama	V	Secty/Counselor	WSCA	X	X	X	X		
Barb Hahto	V	Counselor	WSCA		X	X	X		
Valerie Kjack	V	Counselor	WSCA	X	X	X	X		
Matt Ballance	V	Counselor	WSCA	X	X	X	X		
Jacquie Johanssen	V	Counselor	WSCA	X	X	X	X		
Ann Schmick	V	Teacher	WEA	X	X	X	X		
Linda Uphus	V	Principal	AWSP		X	X	X		
Scott Schell	V	Administrator	WASA		X	X	X		

I certify (or declare) under penalty of perjury under the laws of the state of Washington that the Professional Education Advisory Board has seen, reviewed and approved this report.

Name: Maureen Schneider (Title) Date: 7/26/06

III. PEAB Financial Report Concerning Precertification Program Activities for July 1, 2005—June 30, 2006

COLLEGE/UNIVERSITY	ESA PEAB
(e.g., WSU)	(e.g., psych., couns., soc. wrk.)

CONTACT PEOPLE

WAC 181-78A-261(2) An officially designated administrator is responsible for the management of operations and resources for the preparation program.

Fiscal Agent (must be a school district/educational service district or public college/university)

COLLEGE/UNIVERSITY PROGRAM PEAB ADMINISTRATOR	
NAME Dr. Charlie Cleanthous	
PREFERRED MAILING ADDRESS Department of Counseling, Educational & Developmental Psychology Eastern Washington University 135 Martin Hall Cheney, WA. 99004	
E-MAIL ADDRESS ccleanthous@ewu.edu	
WORK TELEPHONE NUMBER (509) 359-2816	HOME TELEPHONE NUMBER ()

FISCAL AGENT	
NAME Bobbie Robinson Budget & Administration	
PREFERRED MAILING ADDRESS College of Education and Human Development Eastern Washington University 213 Martin Hall Cheney, WA 99004	
E-MAIL ADDRESS brobinson@ewu.edu	
WORK TELEPHONE NUMBER (509) 359-2379	HOME TELEPHONE NUMBER ()

If next year's PEAB administrator will be different, please complete the information below:

If next year's fiscal agent will be different, please complete the information below:

NEXT YEAR'S PROGRAM PEAB ADMINISTRATOR	
NAME Dr. Marty Slyter	
PREFERRED MAILING ADDRESS EWU Spokane Center 705 West First Av. Spokane, WA 99201	
E-MAIL ADDRESS mslyter@ewu.edu	
WORK TELEPHONE NUMBER (509) 623-4234	HOME TELEPHONE NUMBER ()

NEXT YEAR'S FISCAL AGENT	
NAME	
PREFERRED MAILING ADDRESS	
E-MAIL ADDRESS	
WORK TELEPHONE NUMBER ()	HOME TELEPHONE NUMBER ()

I certify (or declare) under penalty of perjury under the laws of the state of Washington that invoice payments were based on state per diem and allowable expenses and that the information in this annual financial report is true and correct.

Name: Ann Smith
 (Dean or director of college/university program)

Date: 7/26/06

IV. PEAB Financial Report (WAC 181-79A-131)

COLLEGE/UNIVERSITY <u>EWU</u> (e.g., WSU)	ESA PEAB <u>COUNS</u> (e.g., psych., couns., soc. wrk.)
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Please complete this PEAB financial report for last fiscal year (July 1, 2005, to June 30, 2006). The program PEAB administrator is responsible for keeping records of revenue received (grants from OSPI, etc.) and records of expenditures (which includes receipts for money spent). This information must be available if audited. If you have any questions, please call Debbie Stevens, Professional Education and Certification, at (360) 725-6328.

1. REVENUE

	DATE	AMOUNT
Balance of PEAB funds in account (i.e., carryover)	July 1, 2005	94.41
Basic Grants received 2005-06 fiscal year		250.00
Other revenue (if applicable)		

Add carryover and grants received

TOTAL REVENUE

(a) 344.41

2. EXPENDITURES

A. Meetings: (Basic Grant)

Precertification funds are to be used for the required four PEAB meetings. All expenses claimed must be within the state's per diem. (Some PEABs keep a matrix that itemizes meeting expenses. If you attach such a matrix, you need only to put the total amount spent on meetings in box "b.")

Number of meetings held during the fiscal year 4

Number of members serving during the fiscal year 9

Total travel expenses for members to attend PEAB meetings (mileage is calculated at state approved rate, also include parking, ferry, etc.)

Refreshments (if applicable)

Operating Expenses (postage, printing, etc.)

Other (provide details on separate sheet of paper)

	00.0
	261.65
	0.00
	00.0

TOTAL EXPENDITURES FOR MEETINGS

(b) 261.65

3. BALANCE

Balance of PEAB funds in account on June 30, 2005 (subtract total expenditures line (b), from total revenue line (a)). Your balance on line (c) will be a carryover to the next fiscal period.

(c) 82.76

• **Substitute Teacher Reimbursement**—Reimbursement to school districts for substitute teacher expenses should not be part of expenditures reported on this form. (For substitute reimbursement, submit Form SPI 605 to Professional Education and Certification **before** meetings and Form SPI F-720 to school district after meetings.)

- **Anticipated Expenditures**—If you anticipate that the expenditures for 2006-07 related to PEAB meetings will differ from your 2005-06 expenditures, please provide an amount and rationale for additional expenditures.

LOCATION OF ESA PROGRAMS

College or University	Type of ESA	"Main" Campus	Off "Main" Campus Sites
Central Washington University	Counselor	Yes	
	Psychologist	Yes	
City University	Counselor	Yes	Tacoma, Northgate, Vancouver (WA)
Eastern Washington University	Counselor	Yes	
	Psychologist	Yes	
	Social Worker	Yes	Cheney, Everett, Spokane, Toppenish
Eastern Washington University/Washington State University (offered jointly)	Psychologist	Yes	Regional Program
Gonzaga University	Counselor	Yes	
Heritage University	Counselor		Wenatchee & Tri-Cities
Saint Martin's College	Counselor	Yes	
Seattle Pacific University	Counselor	Yes	
Seattle University	Counselor	Yes	
	Psychologist	Yes	
University of Puget Sound	Counselor	Yes	
University of Washington	Psychologist	Yes	
	Social Worker	Yes	
Walla Walla College	Social Worker	Yes	
Washington State University	Counselor	Yes	Tri-Cities
Western Washington University	Counselor	Yes	
Whitworth College	Counselor	Yes	

as of: April 2005

Program information is subject to change. Please check with the college or university for possible updates and specific program information.

AS # 126