

AMENDATORY SECTION (Amending WSR 06-14-010, filed 6/22/06, effective 7/23/06)

WAC 181-85-200 In-service education approval standards. In-service education programs provided by approved in-service education agencies shall meet the following program standards:

(1) The objectives of the in-service program--i.e., intended outcomes--shall be written for each in-service education program.

(2) The content of the in-service education program shall be set forth in a program agenda which shall specify the topics to be covered, the days and times of each presentation, and the names and short description of qualifications of each instructor--e.g., degrees and current professional position.

(3) All in-service education instructors shall have academic and/or professional experience which specifically qualifies them to conduct the in-service education program--e.g., a person with expertise in a particular subject, field, or occupation.

(4) Program materials, including the program agenda, prepared, designed, or selected for the in-service education program shall be available to all attendees.

(5) Activities must relate to opportunities for participants to collect and analyze evidence related to student learning; professional certificate standards; school and district improvement efforts; K-12 frameworks and curriculum alignment; research-based instructional strategies and assessment practices; content of current or anticipated assignment; advocacy for students and leadership, supervision, mentoring/coaching; and/or building a collaborative learning community.

(6) The in-service education program shall be evaluated by the participants to determine ~~((the success of the program, including the following))~~:

~~(a) The extent to which the written objectives(~~--i.e., subsection (1) of this section--~~)) have been met;~~

~~(b) ((The quality of the physical facilities in which the program was offered;~~

~~(c) The quality of the oral presentation by each instructor;~~

~~(d) The quality of the written program materials provided by each instructor; and~~

~~(e)) Participant perception of relevance and quality of the offering;~~

(c) The extent to which activities identified in subsection (5) of this section, addressed by the in-service program, have been met; and

(d) Suggestions for improving the in-service education program if repeated.

~~((+6))~~ (7) The in-service education agency shall compile the evaluations required in subsection ~~((+5))~~ (6) of this section in

summary form. Summary evaluation results for each in-service education agency offering shall be posted on the in-service education agency web site accessible to prospective participants and to office of superintendent of public instruction staff for review.

~~((7))~~ (8) The designated administrator of each in-service education program shall assess the value and success of such program and periodically report his or her findings to the governing or advisory board which authorized the in-service program.

~~((8))~~ (9) The standards for recordkeeping as provided in WAC 181-85-205 shall apply.

~~((9))~~ (10) The in-service education agency must permit a designated representative of the superintendent of public instruction to attend the in-service education program at no charge and permit such representative to receive a copy of the program materials required by subsection (4) of this section also at no charge.

~~((10))~~ (11) The in-service education agency must provide each registrant with appropriate forms for claiming continuing education credit hours.

~~((11))~~ (12) Note: The provisions of this section do not apply to credit hours awarded by a college or university or course work continuing education hours awarded by a vocational-technical college.